



**St Mark's**  
**Woodthorpe**

---

Journeying together in Faith

**Annual Parochial  
Church Meeting  
2025**

# ST MARK'S CHURCH WOODTHORPE

Registered Charity 1131702

## Meeting of Parishioners and Annual Parochial Church Meeting

Sunday 27<sup>th</sup> April 2025 at 12 noon

### AGENDA

#### Meeting of Parishioners

1. Welcome and Prayer
2. Apologies
3. Election of Churchwardens

#### Annual Parochial Church Meeting

4. Minutes of the meeting held on Sunday, 28 April 2024
5. Matters Arising
6. Adoption of the Electoral Roll
7. Election of Deanery Synod Reps, Church Warden Team & Parochial Church Council
8. Fabric Report
9. Church Wardens Report
  - 9.1 Church
  - 9.2 Church Hall
10. CYM Report
11. Safeguarding
12. Deanery Synod Report
13. Recommendations to PCC
14. Financial Statement for 2024
15. Adoption of the Accounts & Appointment of Independent Examiner
16. Any other business (to be sent to Bryan Mallows by 22 April)
17. DONM Sunday 26<sup>th</sup> April 2026

You are invited to send any queries regarding the financial statement to our treasurer, Jackie Carey, by e-mailing [smwft@outlook.com](mailto:smwft@outlook.com) by 22 April.

# St Mark's Church, Woodthorpe

Minutes of the  
**Meeting of Parishioners**  
and the  
**Annual Parochial Church Meeting**  
Held on Sunday 28th April 2024 in Church

## Present

Revd Matt Roberts – Chair

Janet Tyers - Churchwarden

Ann Gorman – Secretary

John Sargent – Churchwarden

Jackie Carey – Treasurer

Headcount: 52 adults and 3 children

## 1. Welcome and Prayer

Matt Roberts welcomed everyone to the meeting and opened with prayer.

## Meeting of Parishioners

### 2. Election of Churchwardens

Matt thanked both John and Janet for all their work and also thanked the team of assistant wardens for their support and all their hard work.

After 7 years as church warden, John is today standing down but has agreed to support the team of assistant wardens, Matt thanked John for continuing in this role. John and Ruth will also continue to run the Home Group.

Thank you from everyone at St Mark's for your service and all that you have brought to this post – your servant heart, humour, determination and all the things you've just got on with in the background! Matt presented John with a gift from St Mark's and flowers for Ruth.

Janet will continue following her first year.

**Appointment of new church warden** – Mark Wilkinson to stand alongside Janet. Matt formally proposed that we appoint Janet Tyers and Mark Wilkinson as our church wardens for the next year - all in favour.

Janet and Mark will be formally inducted by the Diocese on 4<sup>th</sup> June 2024

---

Minutes of a  
**Meeting of Parishioners**  
Held on Sunday 6th October 2024 in the Church Hall

**Present**

Revd. Matt Roberts – Chair  
Mark Wilkinson - Churchwarden  
Jackie Carey – Treasurer

Headcount: 46 adults and 6 children

**Election of a Churchwarden (casual vacancy)**

Bryan Mallows has offered to stand alongside Mark Wilkinson until the next APCM and has been nominated and seconded.

Matt formally proposed that we appoint Bryan Mallows as a church warden until the next APCM. **All in favour.**

Bryan will be formally admitted by Bishop Paul Williams on 13<sup>th</sup> October 2024.

*Minutes recorded by: Alan Stuart*

---

**Annual Parochial Church Meeting**

**3. Minutes of the last meeting held on Sunday, 23<sup>rd</sup> April 2023**

The Minutes of the last meeting were accepted as a true record of the meeting.

**Matters arising**

There were no matters arising.

**4. Adoption of Electoral Roll**

Ann Gorman gave the following update:

She reported that 126 members are recorded on the electoral roll. This is an increase of 5 since last year.

The list is made up of 40 males, 86 females.  
There are 77 residents in the parish and 49 living outside it.  
There are 91 families/households.

If you want to be added to the electoral roll, please complete a pink application form and return to Ann/Wardens.

Every six years the Electoral is renewed, which will be in 2025. Therefore, next year everybody will be asked to join again.

The report was accepted.

## 5. Election of Deanery Synod Reps & PCC members

Peter Fisher is happy to continue to represent St Mark's at Deanery Synod, he has been doing this role for 9+ years now. Peter sent his apologies as he was unable to attend the APCM today. All happy for him to continue for another year.

Due to the size of the church, there is an additional vacancy for Deanery Synod representative which will remain open - doesn't need to be filled today. Anyone who is interested, please speak to Peter Fisher or Matt.

The PCC meet six times a year and look at all areas concerned with the running of the church eg spending (new windows). The Fabric Committee, Mission Committee and Church Hall Management Committee feed into the PCC and the minutes of the PCC meetings are published within 10 days and are displayed on the notice board at the back of church. Decisions made by the PCC are communicated on a Sunday and in the weekly email on a Friday.

### Nominees

Alan Stuart	Gary Ditchfield	Linda Sheppard	Pat Fenton
Sarah McNichol	Tom Bird	Peter Fisher	Pat Simpson
Kerri Ditchfield	Gordon Jeffrey		Jackie Carey

Janet Tyers proposed new PCC members – Mark Wilkinson seconded. All in favour.

Welcome to the new PCC.

## 6. Vicar's Thoughts

As always, I want to begin by saying a big *thank you* to everyone who has contributed to our community life during the past 12 months.

Thank you all for giving of your time, talents and treasure.

We've got so much to be thankful for, as we look back on 2023:

- A growing church family and a range of social events – indicated by the Electoral Roll and also new people who have not yet had the chance to join.
- Children's & Youth Ministry, including Tim's arrival
- The worship team
- Sound and projector
- Open Church – every Monday, including Bank Holidays
- Refresh Café – Wednesdays in term time – Currently oversubscribed with a waiting list.
- Youth Café – Just started last week, representing four primary schools.
- 4th Sundays – growing in numbers ... and age range!
- Thursday Club – numbers are high – now running evening social events.
- Reloved – Next one in October 2024.
- Home Groups – there are one or two gaps – anyone interested speak to Matt.
- Dove House – Partnered with Hope Into Action to house vulnerable people
- Friends in Burundi and Guatemala – Mission Committee headed by Gary Ditchfield.
- Hope Explored – headed by Jules
- Alpha – Headed by Jules and a team
- Pray for 5
- Coffee bar
- Welcome team
- Door to door team – Saturday Afternoon

- Flower arranging team
- Pastoral visiting team
- Safeguarding – Pat Simpson & Jenny Bakewell.
- Website and social media – Alan Stuart
- Ministry Team – Linda Sheppard (Funeral Ministry)
- Eco-church – Simon Court – tied in with Mission Committee (Plant Giveaway)
- PCC and our wonderful wardens' team
- And of course, Jules as our excellent ordinand. Jules's last day is 16<sup>th</sup> June 2024.

So much of this has only been possible because of God's generosity and your generosity. So, again, thank you for giving of your time, talents and treasure.

Let's rejoice in God's faithfulness to us, joining with the ancient praise of God's people through the words of the prophet Jeremiah (Lamentations 3:22-24 NLT):

The faithful love of the LORD never ends!

His mercies never cease.

Great is his faithfulness;

his mercies begin afresh each morning.

I say to myself, "The Lord is my inheritance;  
therefore, I will hope in him!"

Let's pause, and take time now to remember the year gone by, asking 'What did God do?', 'What did God say?', 'Where was God at work in St Mark's?'

*How might God be asking me to serve at St Mark's in the coming year?*

We are halfway through our Sunday series from the book of Colossians.

Thankfulness is a key theme in many of St Paul's letters, and Colossians is no different.

Paul's prayer is that the church in Colossae will grow in thankfulness. Gratitude makes us aware of all the wonderful people, places and things that God has blessed us with. Friends, I'm so grateful that we are invited to Journey Together in Faith.

If we are to continue growing in fruitfulness, we need to focus on the supremacy and the centrality of Jesus Christ. If we want to know what God is like, we need to look at Jesus.

If we want to know how to live as followers of the Way, we need to look at Jesus. It's by looking at Jesus that we discover who God is. In Jesus God has come near to us and become one of us.

Shall we pray:

Jesus, in You we find life, identity and fruitfulness.

Jesus we invite you to live in us and through us.

Help us to become more aware of Your presence and open to Your work.

May it be to the Father's glory, that we bear much fruit, showing ourselves to be Your disciples. *Amen.*

## **7. Safeguarding**

Mentioned in every APCM.

We are committed to following the principles of the House of Bishop's Policy for Safeguarding Children and Young People and Adults. Our aim is to ensure that children and adults are kept safe whilst in our care, whether in church, or meeting on-line, and this is an integral part of our church life. We endeavor to do this through good working practice, including the safe recruitment of workers, as laid out in our C&YP and Adults Policies and

Procedures, copies of which are on display on the Church Noticeboard, on the church website or can be obtained from the Church Office.

Safeguarding is regularly reviewed by the PCC. On the agenda at every PCC meeting.

Matt expressed his appreciation for Pat Simpson's who is our lead in this area.

### **8. Financial Statement for 2022 & Appointment of independent examiner**

The financial report had been previously circulated, a copy is at the back of church. Verified by Fiona Myers (Independent Examiner) and no questions had been submitted.

The report was accepted and the independent examiner's report – all in favour.

Thank you Jackie and for the team that supports her.

Thank you to all those that offer to help do jobs around the church – this saves us money as we don't have to pay somebody to come in and do the work.

Fiona Myers (Independent Examiner). PCC have previously elected Fiona and propose to accept Fiona again for 2024 – all accepted.

### **9. Any Other Business**

Ron Box – current verger – 80<sup>th</sup> birthday yesterday! Ron feels it's time to hand the baton over, but will be kept busy with his involvement in the youth café, organising social events and administering home communion!

Matt thanked Ron for carrying out the verger duties and presented Ron with a gift.

Jane Wilkinson will be taking over the role of verger – thank you – looking forward to working with her.

Looking ahead:-

Youth Café

4<sup>th</sup> Wednesdays 7.30pm for worship & prayer.

Alpha – Autumn or after Christmas – already had a few enquiries

Marriage course – possibly from Autumn.

Quiz Night – Tuesday – looking forward to a good evening!

*Who can we invite to St Mark's in 2024? – What's the best place, event or service?*

### **10. Date of next meeting**

Sunday 27<sup>th</sup> April 2025

Matt closed the meeting with prayer.

**ST MARK'S CHURCH**  
**WOODTHORPE**

Registered charity No. 1131702

**Appointment of Independent Examiner**

The PCC have elected to subject the accounts to independent examination and having made appropriate enquiries, propose Flona Myers as Independent Examiner until the next Annual Parochial Church Meeting.